Amendments to the Claims

This listing of claims will replace all prior versions, and listings, of claims in the application:

Claims 1-2 (canceled).

3.   (Currently amended) A method to organize and track information ~~such as things to do~~, comprising the steps of:

inputting information into appropriate fields in a plurality of records in a database, wherein each of the records comprises follow-up date information, priority information, and a unique task number;

querying the database <u>using query criteria</u> based on a desired field;

retrieving the records with fields that match the ~~queried~~ <u>query</u> criteria;

sorting the retrieved records in the order of the follow-up date, priority, and task number;

<u>wherein when one of the plurality of records is deleted, the task numbers of the remaining records are not renumbered;</u> and

presenting the sorted records for viewing;

wherein a person may make efficient critical decisions based on the information presented.

Claims 4-7 (canceled).

8.   (Previously presented) The method of claim 3, wherein when a new record is added to the database, the new record is assigned the next available task number.

9.   (Currently amended) The method of claim 3, wherein the desired field is a follow-up date field, and wherein the ~~queried~~ <u>query</u> criteria ~~comprises~~ <u>comprise</u> a date earlier than the current date.

10.   (Previously presented)   The method of claim 3, wherein the desired field is a follow-up date field, and wherein the ~~queried~~ query criteria ~~comprises~~ comprise follow-up dates between two specified dates.

11.   (Previously presented)   The method of claim 3, wherein one or more records further comprises information selected from the group consisting of a person's name, a company's name, and a telephone number.

12.   (Currently amended) A computer program product in a computer readable medium for organizing and tracking information in a plurality of records in a database, wherein each of the records comprises follow-up date information, priority information, and a task number:

       instructions for assigning a unique task number to each record;

       instructions for querying the database using query criteria based on a desired field;

       instructions for retrieving the records with fields that match the ~~queried~~ query criteria;

       instructions for sorting the retrieved records in the order of the follow-up date, priority, and task number; and

       instructions for presenting the sorted records for viewing.

Claim 13 (canceled).

14.   (Previously presented)   The computer program product of claim 12, wherein the instructions for assigning a unique task number to each record comprise instructions for assigning the next available task number to a new record added to the database.

15.   (Currently amended)   The computer program product of claim 12, wherein the instructions for querying the database based on a desired field comprise instructions for querying the database based on a follow-up date earlier than the current date.

16.   (Previously presented)   The computer program product of claim 12, wherein the instructions for querying the database based on a desired field comprise instructions for querying the database based on follow-up dates between two specified dates.

Claims 17-19 (canceled).

20.   (New) The method of claim 3, wherein the desired field is a follow-up date field, and wherein the query criteria comprise one or more particular dates.

21.   (New) The computer program product of claim 12, wherein the desired field is a follow-up date field, and wherein the query criteria comprise one or more particular dates.